

Job Description: Assistant Curator

- Take place of Curator when curator is not present and assisting Chief Curator with special projects as time and labor allow.
- Maintain animal health to the greatest degree possible and elevate husbandry standards to ensure animals and corals receive the best possible care through a proper environment.
- Set up/breakdown of exhibits as necessary and in line with the overall Exhibit Master Plan.
- Working knowledge of Seawater system and back-up systems
Working closely with Maintenance department with Pumps, flow meters, aeration, overflows, filtration, backwashing, vacuuming. Also ensuring routine maintenance is carried out on F250 and boat.
- Producing and executing a monthly Collection Plan with our SAP permit. Acquisition of new specimens, quarantine, exhibit designation, maintenance schedule, dietary requirements, as well as RTO
- Obtaining monthly seawater samples, packaging, delivering, analyzing results and prioritizing projects to enhance seawater system with Curator, General manager and Operations manager.
- Boat captain – maintenance, set-up, breakdown, collections, etc...
- Fish food inventory and daily distribution
- Lab/quarantine procedures and supplies... chemicals, tools, etc...
- Dive gear maintenance/repairs and ordering
- SCUBA compressor maintenance. Oil/filter changes, logs, etc...
- Lighting for exhibits – maintaining stock of fixtures/bulbs
- Communication with staff to ensure pertinent info is being passed on and clear direction is given through... Walkthroughs/morning meetings/texts/emails/phone calls/notes
- Working closely with all departments and cultural advisor to ensure our guests have a quality experience through our mission.
- Staff training and reviews
- Maintaining DIVEMASTER certification and insurance
- Oversight of all dive operations, maintenance, feedings, presentations..
- Maintain professional affiliate status with AZA
- Maintaining First Aid/CPR/AED training
- Collaboration with industry specialists to optimize operation