



# MAUI OCEAN CENTER

## School Field Trip Planning Guide

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### **Scheduling your Field Trip**

Please contact our School Group Coordinator for available dates and times. The earliest arrival is 9am and the latest arrival time is 3pm.

Approximately two (2) hours is recommended for most field trips. Field trip include a Marine Naturalist greet at the beginning of your self-guided tour.

The group may bring home lunch or purchase lunch from the Reef Café. Marine Naturalist-lead tour is also available at an additional fee, see below.

### **Space is limited**

Due to limited space of the venue, we can only accept a maximum of 54 school group participants simultaneously (48 students, 6 chaperones) or (45 students, 9 chaperones) depending on your student's grade level. Upon arrival, your group will go through a brief orientation with a Marine Naturalist. We will then ask that you split into smaller groups, with no more than 8 students per chaperone or 5 students per chaperone depending on your students' grade level. (see Chaperone Requirements below)

Maui Ocean Center has three main areas – Living Reef, Harbor Plaza, and Marine Mammal Discovery Center. Groups should rotate through each of these three areas separately. This ensures a quality experience for both the school group participants and all the visitors to the Aquarium by not overcrowding the exhibits at any given time.

Field Trips must be booked a minimum of five (5) business days prior to your visit.

*Tip: We cannot guarantee availability, so reserve early. Some schools book their Field Trips up to a year in advance! The last three (3) weeks of Fall and Spring semesters fill quickly.*

### **Teacher Site Visit and Workshops**

Call to set up a free site visit. Complimentary admission is offered for teachers and faculty that would like to strategize an agenda and lesson plans for their upcoming Field Trip. A minimum of 72-hours' notice is required prior to your free site visit.

## **Chaperone Requirements**

For grade levels Pre-K and Kindergarten, we require at least one (1) adult chaperone for every five (5) students. For grade levels 1 and up, we require at least one (1) adult chaperone for every eight (8) students. Teachers and school faculty members are included in chaperone count. Admission for each *required* chaperone is complimentary. Additional chaperones beyond the required amount are eligible for a discounted admission rate (see below).

Each teacher, faculty member or chaperone must adhere to the expectations outlined on the Chaperone Agreement form. A signed copy of this form is required from *each* chaperone upon arrival.

## **Rates**

### In-State Group Rates

Students: \$5.00 each plus tax (\$5.21 tax inclusive)

Additional Chaperones: \$10.80 each plus tax (\$11.25 tax inclusive)

### Out-of-State School Group Rates

Students: \$10.00 each plus tax (\$10.42 tax inclusive)

Additional Chaperones: \$15.00 each plus tax (\$15.62 tax inclusive)

## **Lunch**

An exciting venture through the Aquarium can sure work up an appetite! Let our School Group Coordinator know if you plan on either bringing home lunch or purchasing lunch from Maui Ocean Center's Reef Café. School groups must have lunch at the Nalu Lawn. Advanced Nalu Lawn reservations are required as space is limited.

### **Reef Café Lunch** (*optional*)

When choosing this option, each member of your group must purchase a lunch. Lunch is an additional \$5.00 plus tax each (\$5.21 tax inclusive).

Choice of one of the following per person. All choices include a fountain drink from the Reef Café.

- Hot dog and chips
- Hamburger
- Cheeseburger
- Pepperoni Pizza
- Cheese Pizza

Reef Café lunch orders must be received 72-hours prior to your arrival. Please email or fax a completed Lunch Order Form to [fanakalea@mauiocenter.com](mailto:fanakalea@mauiocenter.com) or 808-270-7070 (fax).

For more information or special requests regarding lunch, please call 808-270-7075 in advance.

### **Marine Naturalist Greeting**

Upon arrival, your group will be greeted by a Marine Naturalist and given a brief orientation at the Nalu Lawn. Orientation with an Ocean Naturalist is required.

### **Guided Tour with a Marine Naturalist** *(optional)*

Led by a knowledgeable Marine Naturalist, your students will discover fascinating facts about marine animals such as tropical reef fish, live coral, and invertebrates and focus on the exhibits that best display such animals. Tours are available upon request at an additional fee of \$70.00 per hour plus tax (\$72.92 tax inclusive). Limit 20 persons to one (1) Marine Naturalist.

Have a specific topic you would like to learn about? Call us to find out how we can help you customize your tour. Minimum five (5) business days' notice required for guided tours. Notify our School Group Coordinator upon booking your school group.

### **Student Activity Worksheets**

Free Student Activity Worksheets are available for grades Pre-K through 8<sup>th</sup>. Please contact our School Group Coordinator for assistance.

### **Forms**

The following documents are to be filled out and turned in to the Marine Naturalist that greets your upon arrival.

- Behavior Contract *(one per group, required)*
- Chaperones Agreement Form *(each adult must sign and return their own copy, required)*
- School Lunch Order Form *(optional)*